



MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Violet Varona-Lukens, Executive Officer
Clerk of the Board of Supervisors
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

At its meeting held September 23, 2003, the Board took the following action:

S-1

Commander Edward Hitchcock and Lieutenant Karen Mannis, representing the Los Angeles County Sheriff's Office of Homeland Security, and Sergeant Timothy Barker representing the Los Angeles County Sheriff's Correctional Services Division, presented a verbal report regarding their protocols relating to the tracking of sex offenders who do not register, including what the Sheriff's Department can implement to assure better monitoring and tracking of those sex offenders who fail to comply with Megan's Law.

Supervisor Antonovich made the following statement:

"The Sheriff's Department tracks information on sex offenders on a decentralized system of operations. Each of the 23 stations has a detective assigned to tracking, monitoring and updating the Megan's Law database in addition to a normal caseload.

"The Sheriff's Department is currently in the process of gathering all involved parties, including members of the Department of Justice's Sexual Predator Apprehension Team (SPAT) to implement consistent and more effective methods of monitoring and tracking of sex offenders who fail to register. Some of the methods contemplated for implementation are ensuring uniformity across all stations, gaining access to more databases and increasing utilization of SPAT for sharing information and conducting sweeps.

"A centralized form of oversight will enhance consistency and effectiveness. The Sheriff's Department needs to appoint an executive to provide centralized oversight."

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Therefore, on motion of Supervisor Antonovich, seconded by Supervisor Knabe, unanimously carried, the Sheriff was requested to:

1. Report back to the Board within 30 days in writing, disclosing the outcome of the upcoming multi-jurisdictional meeting to streamline procedures in monitoring and tracking sex offenders who do not register; and
2. Appoint an executive of the Sheriff's Department who, among other things the Sheriff deems appropriate, will:
 - a. Provide centralized oversight and act as the Department's coordinator and contact person as it relates to policies and procedures on sex offenders;
 - b. Assure that all protocols and changes in relevant law are updated, disseminated and implemented in a timely fashion;
 - c. Review correspondence currently generated by the stations to sex offenders and others for purposes of establishing expedient and uniform communication;
 - d. Create, disseminate and routinely update a directory of names, addresses and telephone numbers of all relevant parties, including members of the Department of Justice's Sexual Predator Apprehension Team; and
 - e. Hold annual or semi-annual meetings with the 23 detectives and others involved to provide training and maintain open lines of communication.

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Copies distributed:

Each Supervisor
Chief Administrative Officer
County Counsel

Letter sent to:

Sheriff